WEST HAGBOURNE PARISH COUNCIL

To all Councillors on the West Hagbourne Parish Council, you are hereby summoned to attend the regular bi-monthly meeting of West Hagbourne Parish Council at Hagbourne Village Hall on **Wednesday 4th November 2026 at 7.30pm** for the purpose of transacting the business on the agenda set out below.

Members of the public are also invited to attend if they want to make representations or observe the meeting.

Mr A. Wise
Clerk of the Council
07501033123
westhagbournepc@gmail.com

42 Balmoral Road
Didcot, Oxon
OX11 8TY

AGENDA

1) Opening of meeting
2) Administrative matters
   a) To receive Parish Councillor's apologies for absence
   b) Declarations of personal and prejudicial interest from Parish Councillors
   c) To approve the minutes of the meeting of 9 September 2026
3) To agree any outstanding actions from minutes of the meeting of 9 September 2026
4) Open session
   a) To hear reports on OCC and SODC activities from any OCC or SODC Councillor's present
   b) To hear representations from members of the public
      i) Village Association - "Community Arts Project" proposal
5) Planning matters
   a) Discussion and decisions on any new planning applications since the previous meeting
6) Drainage matters
   a) Any questions on ongoing drainage matters (see report submitted)
7) Highways and transport matters
   a) Grass verge protection measures for Moor Lane proposal to be signed off
   b) Update on the quiet lane meeting with OCC regarding Moor Lane
8) Community matters
   a) Councillor's Report
   b) Cemetery Drainage Project: To formally ratify the Council's 25% contribution and approval for the appointment of SCS Oxon Ltd for the joint cemetery drainage works, as previously agreed via email.
   c) Replace bench at Shovel Spring – next steps

d) Draft Village Emergency Plan progress.

9) Financial matters (not otherwise dealt with above)
   a) Approval of regular payments
   b) Approve Clerks Salary increase as per 2026/27 National Salary Award with it to take effect from Jan’27
   c) The current financial situation for 2026/27
   d) Review draft 2027/28 budget
10) Risk assessment register - to agree amendments to and sign relevant parts of the risk assessment register
11) Agreement of items to include in Chairman’s report for next monthly Parish Newsletter
   a) Potential new Councillor’s with next PC Elections due May 2027
12) Agreement of items to include in the agenda for the next WHPC meeting Wednesday 6 January 2026
13) Close of meeting