

## **WEST HAGBOURNE PARISH COUNCIL**

To all Councillors on the West Hagbourne Parish Council, you are hereby summoned to attend the regular bi-monthly meeting of West Hagbourne Parish Council at Hagbourne Village Hall on **Wednesday 6<sup>th</sup> May 2026 at 7.30pm** for the purpose of transacting the business on the agenda set out below.

Members of the public are also invited to attend if they want to make representations or observe the meeting.

Mr A. Wise  
Clerk of the Council  
07501033123  
westhagbournepc@gmail.com

42 Balmoral Road  
Didcot, Oxon  
OX11 8TY

### **AGENDA**

- 1) Opening of meeting
- 2) Administrative matters
  - a) To receive Parish Councillor's apologies for absence
  - b) Declarations of personal and prejudicial interest from Parish Councillors
  - c) To elect a chairman and vice-chairman for 2026/27
  - d) Confirm Councillor's areas of responsibilities for 2026/27
  - e) To approve the minutes of the meeting of 11 March 2026
  - f) To approve updated Privacy notice before publishing on website
  - g) Obtain Flood and Road Closed signs provided by OCC Highways having agreed to their conditions
- 3) To agree any outstanding actions from minutes of the meeting of 11 March 2026
- 4) Open session
  - a) To hear reports on OCC and SODC activities from any OCC or SODC Councillor's present
  - b) To hear representations from members of the public
- 5) Planning matters
  - a) Discussion and decisions on any new planning applications since the previous meeting
  - b) Potential Neighborhood Plan being considered with Upton Parish Council.
  - c) Discussion and decisions on any other ongoing planning matters - Parish Council boundaries
- 6) Drainage matters
  - a) Any questions on ongoing drainage matters (see report submitted)
- 7) Highways and transport matters
  - a) Any questions on ongoing highways matters (see report submitted)

- 8) Community matters
  - a) Councillor's Report
  - b) Advertising rate in village newsletter to be reviewed – currently £30:00
  - c) Emergency Plan Update - AW
- 9) Financial matters (not otherwise dealt with above)
  - a) Sign off the 2025/26 audited accounts
  - b) Approval of regular payments
  - c) The current financial situation for 2026/27
- 10) Risk assessment register - to agree amendments to and sign relevant parts of the risk assessment register
- 11) Agreement of items to include in Chairman's report for next monthly Parish Newsletter
- 12) Sign off APM Agenda for 13 May 2026
- 13) Agreement of items to include in the agenda for the next WHPC meeting  
Wednesday 1 July 2026
- 14) Close of meeting