West Hagbourne Parish Council

Chmn

Minutes of West Hagbourne Parish Council Meeting
held at Hagbourne Village Hall on Wednesday 4 January 2023 at 7:30pm.

Present: Cllrs M. Butler, H. Lewis, M. Telford, D. Tozer, Mr. J. Happel, Mrs. R. Gardiner, Mr I. Leishman, Mrs. J. Freeland, LW and Mr. A. Wise (Clerk)

	MB opened the meeting at 19:30 hrs	
22/685 Apologies	Cllr. O. Doogue, Mr. T. Pritchard, Cllr A.M. Simpson & Cllr J. Murphy	
22/686 Declarations of personal and prejudicial interest	• None received	
22/687 Report on OCC and SODC activities	SODC Report – See appendix 6 for AMS Report. OCC Report – None received	
22/688 Hear representations from members of the public	• The issue of the damaged crash barrier being damaged again in Main Street was raised again by both JF & IL. Clerk reported that he has raised the matter with highways but was told that they would not be installing a new crash barrier. Clerk to go back to highways to ask them to revisit this decision and if required to arrange a site meeting with a few concerned residents in attendance. • Rosemary Gardiner took the councillors through the WHVA plans for the Kings Coronation on 6th May 2023. They proposed a celebration similar to the Queens Jubilee celebrations held last June and therefore were requesting similar financial support from the PC. It was proposed DT, seconded MB, and carried nem con that the PC will provide the WHVA with a budget of £2000:00 to support the Kings Coronation Party on the 6th May 2023. The clerk asked that as many invoices as possible be made payable to West Hagbourne Parish Council and be emailed by suppliers direct to the clerk on westhagbournepc@gmail.com for payment once approved at a full pc meeting. • JF raised the ongoing issue of the path and steps leading up to the kissing gate on the way to Upton which is now in poor condition and becoming unsafe to use. The clerk reported that DT met with Ralph Green from highways at the site and his initial findings was that this would need approx. £25k worth of repairs. It would need further investigation by highways to ascertain whether they would fund this or the landowner. Clerk to write to chase highways for an update. Clerk to also write to the landowner (Lays) to ascertain when the kissing gate and steps were first installed and by whom. • IL asked for an update on the idea of installing horse aware signs at each end of Main Street. Clerk responded that the highways did in fact have these signs and were happy to install in the village once we have gone back to them with where we would like them installed using existing polls. Clerk to respond to highways once ML has come back with best locations for the new signs. • A question was asked about progress of the 20mph limit. Cllr. Tozer requested that residents contacted the County Council directly or via our County Councillor on jane.murphy@oxfordshire.gov.uk and also the same for the general concern re level of traffic through the village (volume, noise and air pollution etc). • WHVA reported that the Queens Jubilee tree has now been planted on the corner of Foxglove Lane.	AW AW AW
22/689 Approve the minutes of the meeting of 02.11.2023	It was proposed by MB, seconded HL, that the minutes be signed as a true record. Carried nem con.	

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22/690 Consider matters, not take elsewhere, arising from the minutes of the meeting of 02.11.2023	• All action items had been completed.	
22/691 Receive reports from Parish Councillors and the Clerk	• Chair asked clerk to find out when the next PC elections are due to be held?	AW
22/692 Financial matters	• Approval of payments. It was proposed MB, seconded HL, and carried nem con that the following invoices be paid Parish Clerk's wages, Expenses, PAYE, Village Hall Hire and Internal Auditors Fees. • Current financial situation. AW presented the current financial situation – attachments 2 & 3. • Clerk took the councillors through the draft 2023/24 Budget. It was proposed MB, seconded MT, and carried nem con that the proposed 2023/24 budget be accepted and a precept of £8225:00 be requested by the clerk. • Councillors asked the clerk to move the majority of the funds from the current account to the reserve account leaving a small amount to cover known expenditure, to take advantage of higher saving interest rates.	AW AW
22/693 To note decisions made with respect to planning applications dealt with since meeting of 02.11.2023 and consider outstanding applications.	• The councillors received a presentation from the Land Agent to the Horse and Harrow Pub Development, Mr. Jeremy Happel. The land agent took the councillors through a revised planning application which involved setting the additional 2 properties back a bit to create a better skyline for when entering the village from the garage end of the village. The councillors will respond when the revised planning application is received via SODC later this month. • Planning applications reviewed - attachment 4 • Planning application P22/S4303/HH – Manor Barn - Councillors instructed clerk to respond saying the PC Supports this application. • Planning application P22/S4421/HH – Lizard Bank - Councillors instructed clerk to respond saying the PC Supports this application. • Planning application P22/S4604/FUL - Studio Lodge, Manor Farm - Councillors instructed clerk to respond saying the PC Supports this application.	
22/694 Highways and Transport	• Chair reported that he spoken to Jane Murphy (County Councillor) earlier in the day, to complain about the potholes and general state of the roads in the village. She asked if all councillors could send her photographic evidence of the potholes by email attachments, so that she could make a case for highways to come out and do all the repairs in one visit.	ALL
22/695 Risk assessment	MB signed off appropriate parts on the current Risk Assessment Checklist - attachment 5	
22/696 Chairman's Report for Newsletter	• Chair will send a report to Editor Sue Totterdell before the end of the month in time for the next edition of the Village Newsletter.	
22/697 Respond to Communications as the Chairman may direct	• None	
22/698 Attend to any other business at the Chairman's discretion	• Clerk to issue invoices to Village Newsletter Advertisers • Clerk to do the annual VAT Return for 2022/23	AW AW
22/699 Date of next meeting	• Wednesday 1st March 2023	
22/700 Meeting Closed	• MB declared the meeting closed at 21:00 hrs.	

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Signed: Date:

Attachments:

1. Agenda
2. Financial Statements
3. Expenditure against Budget 2022-2023
4. Planning Applications
5. Risk Assessment
6. SODC Report

Title	District Councillor's Report
Author	Cllr Anne-Marie Simpson
Parish	West Hagbourne Parish Council
Date	4 January 2023

Corporate Plan Performance Report – Second Quarter

Climate Action Plan Performance Report – Second Quarter

Draft National Planning Policy Framework (NPPF)
Just before Christmas the government published its long-awaited prospectus for revising the NPPF for consultation and the link is here .
The consultation ends on 2 March 2023. The government says it will respond to this consultation by Spring 2023, publishing the framework revisions as part of this, with a view to making policy changes take effect as soon as possible.
Time to plan the right future for our districts

South Oxfordshire and Vale of the White Horse District Councils have agreed a revised timetable for the creation of their Joint Local Plan, which seeks to deliver the councils' ambitions for zero-carbon, sustainable development and genuinely affordable homes in the districts up to the year 2041.

The plan's timetable had previously been scheduled around the creation of the Oxfordshire Plan 2050 – a county-wide plan being produced by all of Oxfordshire's planning authorities, which would have set housing numbers and decided the broad locations for larger-scale developments.

The five Oxfordshire councils were unable to reach agreement on the approach to planning for future housing needs and so they mutually agreed that it was best to end work on the county-wide plan. While continuing to cooperate the councils will tackle all these issues locally through their own Local Plans.

The Cabinets at South and Vale have therefore both agreed to adjust the timetable for their Joint Local Plan work, to allow time to carry out local versions of the work that would have been carried out as part of the Oxfordshire Plan 2050.

The new timetable for the Joint Local Plan allows South and Vale to assess the need for housing at a local level. It also allows both councils to shape and develop even stronger policies on climate and ecological action that could lead the way nationally.

Work to understand local views on the future of the districts has already begun. In May 2022, both councils launched a joint consultation using interactive maps and an easy-to-use survey that was met with a great response. This innovative approach has been praised by government as an exemplar for other authorities to use.

The new timetable is a renewed focus on housing that is appropriate for our district and the councils will work with communities and leave space in the planning policy framework for neighbourhood plans to make decisions that are right for their areas recognising that it is

important for our residents that their communities come first. It also gives councils more time to be much more robust when talking important issues like the climate emergency.
The Councils will still be able to use much of the collaborative work produced as part of the Oxfordshire Plan 2050, as well as the Oxfordshire Strategic Vision that sets a series of guiding principles for 'good growth'.

Both councils agreed the revised timeline for the Joint Local Plan at Cabinet meetings in December as part of an item to update the Local Development Scheme (LDS), which sets out what the development plan consists of and contains the timetable for the production of the new Joint Local Plan.

The full LDS is available on the councils' websites:

- South Oxfordshire District Council
- Vale of White Horse District Council

Community Infrastructure Levy Charging Schedule

South Oxfordshire District Council has formally adopted its revised **Community Infrastructure Levy** (CIL) Charging Schedule, which will come into effect on 3 January 2023. The updated schedule will increase the amount of CIL developers are required to pay on new development and introduces a levy for developments including student housing, build to rent housing and elderly person's accommodation which are currently exempt from charges.

The revised **Developer Contributions Supplementary Planning Document** (SPD) will also come into effect on 3 January to support the updated CIL Charging Schedule and provide further guidance on how the Council will secure developer contributions through section 106 agreements.

If you'd like any further information, please contact the Planning Policy Team on 01235 422600 or email **planning.policy@southandvale.gov.uk**

Cllr Smith writes to Mark Stone about the boundary review

Cllr Emily Smith, responded to Mark Stone, Chief Executive of South Oxfordshire District Council on 5 December about a boundary review between the Vale and South Oxfordshire.

New Vale Parish to be called Western Valley – read more here

New approach for community health and well-being

A new strategy has been adopted introducing a new approach to health and wellbeing developed by both South Oxfordshire and Vale of the White Horse District Councils, to help their residents come together to take part in sport, health and recreational activities that improve their physical and mental wellbeing, while forging stronger social links within the local communities.

To read more about the Active Communities Strategy follow the link to the council's webpage.

Household Support Fund 3 opens in January
The council is opening a third round of the Household Support Fund in January to support households who can't afford essentials over the winter months. Support will be tailored to individual needs but will focus on food and fuel vouchers. Details of eligibility will be published on our Cost-of-Living website pages. Please direct people to our South and Vale websites for details, email our Community Hub or call them on 01235 422600.

Homes for Ukraine: discretionary £500 payment for hosts

A one-off emergency discretionary support payment of £500 will be offered to hosts under the Homes for Ukraine scheme where we identify a significant and urgent need. The payments will be made directly to guests through our Community Hub in the form of a cash or retail voucher depending on their needs and circumstances.

This is not an automatic additional payment to all guests, and it won't be made where other schemes/funds are available to assist the guest e.g. housing deposits.

If you come across anyone who needs help, please direct them to **email our Community Hub** or call them on 01235 422600.

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